**Advance Excel Assignment 5**

1. How many types of conditions are available in conditional formatting on Excel?

There are 5 different types of conditional formatting in Excel. These types are:

* Highlight Cells Rules.
* Top/Bottom Rules.
* Data Bars.
* Color Scales.
* Icon Sets.

1. How to insert border in Excel with Format Cells dialog?

* Select a cell or range of cells to which you want to add borders.
* On the home tab, in the front group, click the down arrow next to the borders button, and you will see a list of the most popular border types.
* Click on the border you want to apply, and it will be immediately added to the selected cells.

1. How to Format Numbers as Currency in Excel?

On the Home tab, click the Dialog Box Launcher next to Number. We can press ctrl+1 to open the format cells dialog box. In format cells dialog box, in the category list, click currency or accounting. In the symbol box, click the currency symbol that we need.

1. What are the steps to format numbers in Excel with the Percent style?  
   On the Home tab, in the Number group, click the icon next to Number to display the Format Cells dialog box, In the format cells dialog box, in the category list, click percentage.
2. What is a shortcut to merge two or more cells in excel?  
   Alt H+M+M
3. How do you use text commands in Excel?  
   Select the column or range, where you’ll be putting the values, then ctrl+1 to bring the format>cells dialog and on the Number, tab select Text.